San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

October 21, 2015 6:30 p.m.

Municipal Services Building 33 Arroyo Drive South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

A.) Roll Call

Commissioners

Tom Mattusch, President Vacant, Vice President Robert Bernardo, Secretary Pietro Parravano, Treasurer Sabrina Brennan, Commissioner

Staff

Glenn Lazof, Interim General Manager Vacant, Director of Finance Marcia Schnapp, Interim Administrative Services Manager Scott A. Grindy, Harbor Master Melanie Hadden, Interim Deputy Secretary Steven Miller, District Counsel

B.) Public Comments/Questions –

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Staff Recognition

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

1 TITLE: Approve Fourth Amendment Extending Interagency

Agreement with Regional Government Services (RGS) for Interim General Manager, Public Information Officer, Human Resources Advisor, Finance Project Management, and Administrative Services through December 31, 2015

and Increase Not to Exceed Amount \$70,000

REPORT: Lazof/ Memo

PROPOSED ACTION: Adopt Resolution 49-15 to extend RGS contract, Increase

Total Amount of Agreement to \$270,000

2 TITLE: Amendments to Interim Capital Improvement Plan

REPORT: Lazof, Memo,

PROPOSED ACTION: Add recommended Capital Improvement Projects to Interim

List

1) From Fish Buyers Workshop: Replace Pier Deck, Replace Wood Deck under Refrigerators

2) From Finance Committee Harbor Dredging, New Financial Systems including Replacement to The Marina Program and Fund Balance.

E.) Old Business

F.) New Business

3 TITLE: Bills and Claims in the Amount of \$209,291.63

REPORT: Bills and Claims Detailed Summary

PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in

the amount of \$209,291.63 to cover payment of Bills and

Claims

4 TITLE: Vacancy on Harbor District Board of Commissioners

REPORT: Lazof/ Memo

PROPOSED ACTION: The Commission will consider direction to Staff regarding

filling the vacancy created by the resignation of Nicole David.

5 TITLE:

Review of Prioritization of Commissioner Requests

REPORT:

Lazof/ Memo

PROPOSED ACTION:

Commission may direct to Staff regarding prioritization of

information and action requests from individual

Commissioners.

6 TITLE:

Discussion and possible action regarding IT equipment refund for three firewalls and twelve corresponding one

year support subscriptions. (Commissioner Brennan)

REPORT:

Schnapp/Memo

PROPOSED ACTION:

Direction to staff regarding refunds

G.) Staff Reports: a) Administration and Finance

- 7 Interim General Manager Lazof
- 8 Director of Finance
- 9 Interim Administrative Services Manager Schnapp

b) Operations

10 Oyster Point Marina/Park and Pillar Point Harbor – Grindy

H.) Board of Harbor Commissioners

11 A. Committee Reports

Finance Committee:

Recommendations regarding Scope of the Committee

The Board will consider a committee recommendation defining the Scope of the Committee.

- B. Commissioner Statements and Requests
 - 1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.
 - 2. Any Commissioner wishing to place one item on a future agenda may do so at this time. Any Commissioner wishing to place more than one item on any future agenda may make a motion to place such item(s) on the agenda and must have a majority vote of the Board to do so.

I.) Closed Session

12 TITLE:

Conference with Labor Negotiator Pursuant to

Government Code Section 54957.6

DISTRICT

Scott Grindy, Deborah Glasser, Glenn Lazof

REPRESENTATIVES:

EMPLOYEE

Operating Engineers Local Union 3 and Teamsters Local

ORGANIZATIONS: Union 856

J.) Adjournment

The next scheduled meeting will be held on November 4, 2015 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 p.m.

Agenda Posted As Required: October 16, 2015 at 12:00 PM

Melanie Hadden

Interim Deputy Secretary